

Partnership Agreement VIFOKKA
Vi-Agroforestry Kenya, Friends of Kabondo (FOK) and Karopa
Integrated CBO (Kakangutu Rongopala)

1. The Parties

A. Friends of Kabondo referred to as **Swedish NGO**

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Responsible Officer: Margareta Halfvarson

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E-mail: info@friendsofkabondo.se

Organisation number (in Sweden): 802468-1424

B. Karopa Integrated CBO

Address: P.O box 299 – 40109

Sondu

Contact person: James Ojwang

Telephone: +254724273199

E-mail: jmsojwang@gmail.com

Registration number: CBVO/593/2012

C. Vi- Agroforestry

Address: P.O Box 3160 – 40100

Kisumu

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E-mail: wilson.nyariwo@viagroforestry.org

Registration number: 0P.218/051/93112/70

2. General terms

This document constitutes the agreement made between the Vi-Agroforestry, Friends of Kabondo and Karopa CBO. It describes the objectives of the project MAISHA BORA and each organisation's responsibilities during a five-year period. This document outlines the activities to be undertaken throughout the lifetime of this project. This agreement is governed by, and shall be construed in accordance with, Kenyan law while applied in Kenya and Swedish law while applied in Sweden.

3. Objective of MAISHA BORA

Vi-Agroforestry, Friends of Kabondo and Karopa Integrated CBO will form a partnership as constituted by this agreement with the objective to improve economic, social and environmental development in the Kabondo area. With the main purpose to improve:

1. Agroforestry, environmental and climate change awareness in Kabondo. With focus on environmental conservation interventions at home, awareness on sustainable land use management, alternative energy sources and increasing tree cover.
2. Agribusiness development, enterprise mapping, organisation development and farm business training in Kabondo.
3. Increased food security in Kabondo
4. Mainstream HIV and AIDS and Gender Equality into the program activities.
5. Access to information and communications technology, political awareness and advocacy in Kabondo.

4. Project Description MAISHA BORA

See attached Log Frame. (appendix A)

5. Programme of Work

The project will begin once Karopa Integrated CBO, Friends of Kabondo and Vi-Agroforestry have received a signed copy of this Agreement. A time schedule based on the attached Log Frame's goals will be established, which will be based on each approved project budget by the three parties on a case-to-case basis.

Each project must follow the standard procedure:

- Projects that need funds from Friends of Kabondo need to follow the core values of Friends of Kabondo's constituency and to fill in Friends of Kabondo Project Application Form (see appendix B). This procedure could be disregarded if Karopa Integrated CBO establishes local partners.

- Quality and Standards Control

All works shall aim to be undertaken in accordance with Kenyan standards. Vi-Agroforestry and its project partners will be responsible for the health and safety of their employees during works for this partnership. Karopa Integrated CBO shall have no liabilities or responsibilities in connection therewith.

- Provision, Content and Use of Publicity

Friends of Kabondo will raise the profile of the project through developing links with local and national media in Sweden. Vi-Agroforestry will provide updates from on the ground for Friends of Kabondo to use in promotional activities including pictures, stories, quotes and numerical data.

- Monitoring and Reporting

Vi-Agroforestry and Karopa Integrated CBO must submit a report to Friends of Kabondo in sufficient detail, financial and otherwise, in order for progress to be monitored. Karopa Integrated CBO will be responsible to provide a detailed project report including photographic evidence of the project's progress quarterly, midyear and end of each financial year in

collaboration with Vi-Agroforestry to Friends of Kabondo. Regular spot checks to confirm and verify the progress of the project may be undertaken by Friends of Kabondo or by a delegated authority. A final project report including stories and pictures of the community members be submitted in the end of the 2018

Vi-Agroforestry, Friends of Kabondo and Karopa Integrated CBO will ensure to the best of their ability that no time slippage occurs on the programme of work. However, neither party shall have any liability to the other for any failure to fulfil, or any delay in fulfilling, any of its obligations hereunder in the event that such failure is due to any cause such as, but not limited to, extreme adverse weather conditions, fire, war, riot, rebellion, civil commotion, damage arising from a malicious act, labour dispute, strike, lock-out or any change in a relevant law or statute or governmental directive which is beyond the reasonable control of the party in question.

6. Agreement responsibilities

Each part in the agreement has responsibilities during a five-year period; this section presents each party 's obligations and responsibilities.

Karopa Integrated CBO will:

- Be responsible for the overall funding and management of the project.
- Keep a record of all eligible expenditure (original invoices, receipts and other documents including electronic records).
- Set up formal procedures to avoid conflicts of interest. All officers, members and employees are to declare any personal or financial interest in any matter concerning the project and are to be excluded from any discussion or decision-making relating to the matter concerned.
- Report quarterly annually with narrative and financial information about each project and their maintenance.
- Use all project funds in accounting code for the purposes of the work set out in the Agreement and for no other purposes whatsoever.
- Actively look for possibilities to increase project funding in Kenya.
- Karopa Integrated CBO will inform Friends of Kabondo of any funds raised by them, which directly relates to any project within the agreement.

Together with the community, manage the planting and establishment of the trees, which will include but not be limited to (i) monitoring costs and, (ii) training community members on the establishment of seed nurseries and woodlots/fruit orchards and how to ensure seedling

protection and survival (iii) Conduct capacity building on planting, protection and management

If Karopa Integrated CBO fails to comply with any of the conditions of this Agreement, Friends of Kabondo will require all or any part of the funds to be repaid. Karopa Integrated CBO will repay any amount required within 30 days of receiving the demand for repayment.

Vi-Agroforestry will:

Be the local project partner over see the education and implementation of the project.:

- Ensure that the planted trees are appropriate for the local environment, and that non-native trees such as eucalyptus are planted only in moderation. Vi-Agroforestry will use advice from local experts including Vi-Agroforestry field officers in confirming the final species mix. - Vi-Agroforestry will supply KAROPA with assorted Agroforestry tree seeds suitable for the area.
- Provide and implement environmental awareness capacity building, which will include but not be limited to (i) building the environmental capacity of community members, (ii) training CBO leaders to help build the environmental capacity of their members.
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- Have representation in the committee, comprising KAROPA, FOK, and a community representative, that will take responsibility for making decisions on the project and being able to discuss these decisions and take responsibility for them when liaising with local people, landowners.
- Capacity build Karopa Integrated CBO for monitoring and evaluation during the implementation of the project.
- See that any publicity materials for the project designed and printed by Vi-Agroforestry related to this project must acknowledge that the work programme is in partnership with Karopa Integrated CBO and Friends of Kabondo.

Friends of Kabondo will:

- Responsible to participate in the work to find investors for projects in the agreement. Every project that needs funds from Friends of Kabondo needs to apply through, *Friends of Kabondo Project Application Form*. The project needs to be approved by the Board of Friends of Kabondo before receiving any financial support.

- Develop the Karopa Integrated CBO website so as to promote the project through the website and thereby encourage support for actual projects.
- Provide advisory and business support to Karopa Integrated CBO.

7. Termination of the Partnership

Each party must give notice of 30 days prior written notice of their intention to terminate this partnership. On termination or breach of this agreement, the partnership and any programme of activities will cease to exist. In the event of a dispute, reasonable efforts should be made by either party to resolve the dispute within 30 days. In the case of the dispute not being resolved in a mutually satisfactory manner within this time, the Agreement and the partnership constituted hereby will terminate.

Signed: Date:
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For and on behalf of Vi-Agroforestry

Print Name:

Job Title:
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Signed: Date:
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For and on behalf of Karopa Integrated CBO

Print Name:
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Job Title:
.....
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Signed:

Date:

For Friends of Kabondo

Print Name:

JobTitle:.....

Appendix A



LOGFRAME

Vision: To have a healthy and food secured community.

Mission Statement: To promote agribusiness solutions, healthcare services, environmental conservation through applying information, communication and modern technologies and trainings to satisfy the community needs.

Overall Goal: Increasing food security by reducing diseases.

OBJECTIVES:

Developmental objective:

- Improve living conditions for community members living in Kabondo through sustainable enterprises and improved healthcare by 2018.

Project objective:

- Empower the community members in accessing information through ICT and effectively contributing to a sustainable environment in Kabondo.

COMPONENTS	OUTCOME	ACTIVITIES	MEANS OF VERIFICATIONS	ASSUMPTIONS	INDICATORS
<ul style="list-style-type: none"> • Food nutrition security 	Community that is food secure	<ul style="list-style-type: none"> • Promotion of poultry production • Beekeeping • Promotion of indigenous vegetables • Upgrading of local breeds 	<ul style="list-style-type: none"> • Training records • Farmers records • M&E REPORT 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Numbers of households with upgrade breeds(poultry, cows and goats) • Number of households utilizing indigenous vegetables
<ul style="list-style-type: none"> • Agribusiness development 	Community member transformed from subsistence farming to viable agribusiness solutions	<ul style="list-style-type: none"> • Training community members on enterprise mapping, selection and specialization • Training on selected enterprises • Training of farm business 	<ul style="list-style-type: none"> • Training records 	<ul style="list-style-type: none"> • Community members will cooperate, Weather will be conducive and Political stability 	<ul style="list-style-type: none"> • Number of on farm enterprises (increased profitability) • No of farms with increased yields • Number of

		<ul style="list-style-type: none"> records. • Training on farm business • Training on value additions. 			households practising value addition
<ul style="list-style-type: none"> • HIV/AIDS mainstreaming 	Capacity enhanced among community members to mainstream HIV/AIDS.	<ul style="list-style-type: none"> • Facilitate members to establish and utilize nutrition gardening and less labour intensive intervention. • Train members on behavior change and stigma reduction • Facilitate linkages and networking on HIV/AIDS related issues. • Facilitate communities to create awareness amongst themselves. • Train the members on communication and sexuality education • Training the members on home based care. 	<ul style="list-style-type: none"> • Training records • Visitors book. 	<ul style="list-style-type: none"> • Community will cooperate, political stability 	<ul style="list-style-type: none"> • Number of home based care established, • Number of marginalised groups part of the project

<ul style="list-style-type: none"> • Agroforestry and environment. 	<p>Increased tree cover and reduce stress on natural resources.</p>	<ul style="list-style-type: none"> • Source agroforestry germplasm (seeds) • Training on nursery management and establishment • Training members on agroforestry principles and farm planning • Facilitate members to participate in tree planting days • Facilitate linkages to provide other sources of energy biogas, solar etc 	<ul style="list-style-type: none"> • Training records • visitors book 	<ul style="list-style-type: none"> • Weather will be conducive and the community will cooperate 	<ul style="list-style-type: none"> • Number of biogas and solar established • Number of trees established
<ul style="list-style-type: none"> • Information and communications technology. 	<p>Informed community on issues related to health and agribusiness</p>	<ul style="list-style-type: none"> • Source and installation internet enabled electronic gadget • Train members on how to access market information • Train members on how to access information on HIV/AIDS related issues. • Facilitate members on information sharing on ICT. 	<ul style="list-style-type: none"> • Receipts of computers bought, assets register 	<ul style="list-style-type: none"> • Security will be stable 	<ul style="list-style-type: none"> • Number of members accessing utilizing information information

Application for funding

Every project applying for funding must meet the criteria listed in §2 of the Friends of Kabondo's constitution:

Human rights, democracy and equality in the activities of the NGO and together with partner organisations.

Economical, social and ecologically sustainable development.

Strengthening of marginalized groups in the society.

Individuals' personal development and health

When the project is closed, a final report showing detailed outcome shall be presented to Friends of Kabondo.

1 Project name

2 Project plan

Background and overall goal

3 Management committee

Project leader in Kenya and Sweden

Parties involved in the project, i.e. representatives from organizations connected to the project

4 Reference groups

Organizations involved in the project

5 Target groups

6 Project goals

7 Activities

Activity plan made and approved by the management committee

Project organization

Planning

Training of participants

Monitoring

8 Budget

- (quarterly)

Date and place

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Signature

Signature